

WOKINGHAM TOWN COUNCIL



Mr K J Abnett
Town Clerk

7th January 2009

Dear Councillor,

You are hereby summoned to attend the meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held in the **COUNCIL CHAMBER, TOWN HALL WOKINGHAM** on **Wednesday 14th January 2009 at 7.30 pm** for the purpose of considering and resolving upon the subjects and matters set out in the Agenda below.

Yours faithfully

K J Abnett
Town Clerk

Contact Officer : Jackie King, Responsible Finance Officer (0118 974 0883)

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. MEMBERS INTERESTS**
To receive any declaration of interests from Members on the business about to be transacted.
- 3. THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING MINUTES**
To receive and approve the Minutes of the proceedings at the Meeting of the Finance & General Purposes Committee held on the 19th November 2008 as a true and correct record and to be signed by the Chairman (pages 12764-12777 copy attached).
- 4. PUBLIC QUESTION TIME**
The Chairman to answer any questions raised by the public.

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5. OUTSTANDING MATTERS

To receive and consider the Outstanding Matters report 13th January 2009 continued from the previous F&GP Meeting (copy attached).

6. ACCOUNTS PAYABLE

- (a) To approve the list of costs from 1st November 2008 to 31st December 2008, totalling the sum of £53,896.43 paid from the Clerks Drawings account (copy attached).
- (b) To approve the list of costs from 1st November 2008 to 31st December 2008 the sum of £104,635.86 paid from the F&GP account (copy attached). (This figure includes a transfer to the Clerks account of £26,862.62).

7. FINANCIAL REPORTS

To receive and consider the following Financial Reports:

- (a) Income and Expenditure to 31st December 2008 (copy attached).
- (b) Balance Sheet as at 31st December 2008 (copy attached).

8. TOWN CENTRE MANAGEMENT

To receive an update regarding the Town Centre Management from the Town Centre Steering Group.

9. BUS SHELTER

To receive and consider the Recommendation 26996 from the Planning and Transport Committee meeting held on 18th November for a £500 contribution to the replacement of a bus shelter. The balance of cost will be found from the existing budgets.

10. PRECEPT 2009/2010 & BUDGETS 2007/2008

To receive and approve for recommendation to Full Council

- (a) Provisional Budgets for the precept for the financial year 2009/2010. These reports will also show expenditure to 31st December 2008 for the current financial year. (copy attached)
- (b) To recommend a precept level for the year ending 31st March 2010 for approval of Full Council on 3rd February 2009.

11. TOWN COUNCIL SEAL

To authorise as per Standing Order 22 that the Mayor and the Town Clerk are authorised to sign and seal the Lease for Office 2.

12. ANY OTHER BUSINESS

The fact file will be available for inspection and comment.

'In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting is being tape-recorded. The purpose of taping is that recordings act as an aide-memoire to assist the clerk in the compilation of minutes. The tapes are held in a secure location and overwritten once it has been resolved that the minutes are a true and correct record'.

Committee members:

Cllrs. C J Bowring, D Carver, Mrs UK Clark, P A Houldsworth, C P Hudson, E M L Hudson, M J Hughes, J P McGhee-Sumner (Chairman), H D Miller, I Milne, J P Mirfin, B J Willis,

Backing Papers to: Cllrs. D G Lee, R J Wyatt