

WOKINGHAM TOWN COUNCIL



Keith Abnett
Town Clerk

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2 June 2009

Dear Councillor

A **Meeting of the Civic Advisory Committee** will be held on **Monday 8th June 2009 at 6.00pm** in the **Council Chamber, Town Hall, Wokingham** for the purpose of transacting the business set out in the Agenda hereunder and to make recommendations to Council.

Yours sincerely

Keith Abnett
Town Clerk

Contact Officer: Nicola Payler, Civic Officer

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. INTERESTS**
To receive any declaration of interests from Members on the business about to be transacted.
- 3. MINUTES OF THE CIVIC ADVISORY COMMITTEE MEETINGS**
To receive and confirm the minutes of the meetings held on 19 January 2009 (pages 12809-12810(a) copies attached) and 12 March 2009 (pages 12877 to 12878 copies attached) as a true and correct record and that they may be signed by the Chairman
- 4. PHOTOGRAPH OF LADY ELIZABETH**
To review the proposed position of Lady Elizabeth's photograph as it does not fit in with the original decision of only having paintings in the main hall.
- 5. REME TROOPS**
To discuss and consider marking Wokingham's respect for the REME troops. It has been suggested by Cllr H D Miller that we present them with a plaque in recognition of their commitment to the people of Wokingham during these times of conflict.

6. ARMED FORCES DAY – 27 JUNE 2009

The Borough Council will be raising a Union Jack flag on Monday 22 June at 10.30am and will be inviting all Towns and Parishes.

It has been suggested by Cllr Mirfin and the Town Clerk that the Town Council should also participate and a flag should also be flown at the Town Hall. The Civic Officer has ordered a flag.

The organisers of Armed Forces Day suggest that a local veteran is invited to take part in the flag-raising ceremony with a view to presenting him/her with the flag following its use this year. Cllr Mirfin would like consideration to be given for either Mr Ray Eke or Cllr R J Wyatt to receive this flag.

7. SCHOOL CHOIR AT MAYOR MAKING CEREMONY

To discuss and review whether a school choir should sing for two consecutive years at Mayor Making or if a different school should be chosen each year.

8. CIVIC PROTOCOL

As a result of disapproval at last year's Remembrance Parade, the committee members should discuss and review a previous report produced by the Town Clerk on the subject of protocol and parade order (copy attached).

The Town Clerk has also been made aware of some guidelines originally written by John Redwood about the protocols and precedence we have with the Borough (copy attached).

Once reviewed and agreed, the recommended order for parades and seating should be adhered to for all Civic parades.

9. TOWN TWINNING

The RFO advised that at a F & GP Grants Meeting held 24th February 2009, a discussion took place regarding the involvement of the Town Council with the Town Twinning Association and in particular regarding the functions of the Town Twinning Association. It was agreed that:

a) the Civic Advisory Committee investigates and reports to the F & GP regarding the Town Twinning Association's role in the Community and its value to the Town Council. This should be complete by September/October, in readiness for precept setting.

(b) the Mayor should give careful consideration to any visits that may be planned to Erfstadt (Germany) and Viry Chatillon (France) and that the F&GP Committee recommends that only one foreign visit per year be considered in the near future in light of the present financial climate.

10. ANY OTHER BUSINESS

To: Councillors: C P Hudson, Mrs E M L Hudson, Mrs D M King, H D Miller, B J Willis, R J Wyatt, UK Clark (Mayor) and B W Bench

Honorarys: Peter Parsons, Maurice Chapman

**Backing papers: Councillor P A Houldsworth.
Councillor J P Mirfin**