

WOKINGHAM TOWN COUNCIL



Mr K J Abnett
Town Clerk

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20th May 2008

Dear Councillor

You are hereby summoned to attend a meeting of the **AMENITIES COMMITTEE** in the **MAIN HALL, TOWN HALL, WOKINGHAM** on **TUESDAY 27th MAY 2008** at **7.30pm** for the purpose of resolving upon the subjects and matters set out in the Agenda hereunder.

Yours sincerely

K J Abnett
Town Clerk

Contact Officer – Hilary Bamberger (Tel No 0118 974 0886)

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MEMBERS INTERESTS

To receive any declaration of interests from Members on the business about to be transacted.

3. PUBLIC QUESTION TIME

The Chairman to answer any questions raised by the public.

4. MINUTES OF THE PREVIOUS MEETINGS

To receive and confirm as a true and correct record the Minutes of the Amenities Committee meeting held on 4 March 2008 (pages 12551 to 12560, copy attached).

5. JOEL PARK PLAY AREA – REPLACEMENT OF PLAY EQUIPMENT

To receive and consider the following:

- a) Notes of the Parks Working Party (PWP) meeting held on 8th May 2008 (copy attached)
- b) A letter dated 16th May 2008 from Cllr L Barnes, chairman of the PWP supporting the recommendation from the PWP (copy attached).

- c) The Amenities Officer's report 14/2008 dated 14 May 2008 seeking a recommendation to proceed with the installation of a teenage-based activity area and the results of the Parks Consultation questionnaire (copy attached).
- d) The Amenities Officer's report 12/2008 dated 9th May 2008 with a recommendation on awarding of the groundworks contract (copy attached).
- e) The Amenities Officer's report 13/2008 dated 9th May 2008 to accept the Parks Working Party's recommendation on Proludic's design and bill of quantity and to go out to tender for the installation of this design (copy to be displayed)
- f) To consider calling an extra-ordinary meeting of the Amenities Committee on Monday 16th June 2008 to receive the Amenities Officer's report with a recommendation on awarding the installation contract.
- g) To receive an email dated 16 March 2008 from Mr Davis with regards to concerns of locating a teenage facility in Joel Park (copy attached).

6. OUTSTANDING MATTERS

- i) To receive and consider the Amenities Outstanding Matters Report dated May 2008 (copy attached).
- ii) To receive and consider the Parks Outstanding Matters Report dated May 2008 (copy attached).

7. NOTES OF THE MARKETING WORKING PARTY

To receive notes from the Officers' Marketing Working Party meeting of 25 February 2008 (copy attached).

8. NOTES OF THE CHRISTMAS LIGHTS SUB COMMITTEE

To receive notes from the Christmas Lights Sub Committee meeting of 19 March 2008 (copy attached)

9. NOTES OF THE WOOSEHILL WORKING PARTY

To receive notes from the Woosehill Working Party meeting of 18 February 2008 (copy attached)

10. NOTES OF THE LANGBOROUGH CORNER PLOT PROJECT MEETINGS

- i) To receive notes from the meeting of 12th March 2008 with regards to the landscaping community project with Southfield School (copy attached).
- ii) To receive a report 10/2008 dated 12 May 2008 from the Amenities Officer with regards to the landscaping of the corner plot at Langborough Recreation Ground as a community project with Southfield School and Wokingham Town Council (copy attached)

11. WORKING PARTIES & SUB COMMITTEES (2008-2009)

To consider membership of the following:

- i) Christmas Lights Sub Committee (current: Cllrs: Mrs B W Bench, Mrs C C Chessell, Mrs E M L Hudson & B J Willis)
- ii) Market Working Party (current: Cllrs Mrs B W Bench, C W Facey, D G Lee, P M Lucey & B J Willis)
- iii) Woosehill Community Hall Working Party: (current: Cllrs Mrs B W Bench, Mrs C C Chessell, Mrs E M L Hudson, C P Hudson & L T Gordon-Walker)
- iv) Parks Working Party (current Cllrs Mrs L Barnes, Mrs C C Chessell & D Carver)
- v) Marketing Working Party (current: Town Clerk, Planning & Transportation Officer, Town Centre Manager & Buildings & Grounds Officer)

12. CHRISTMAS LIGHTS DISPLAY 2008 - 2011

To receive and consider a report 9/2008 dated 12th May 2008 from the Amenities Officer with regards to the 3 year contract for 2008-2011 and to award the contract accordingly (copy attached).

13. INSPECTION DATES

To arrange dates for the following inspections (copy calendar attached):

- i) Joel Park & Holt Copse
- ii) Evendons Parks – Leslie Sears Playing Field, Viking Field and Redlands Farm Park.
- iii) King George V Playing Field, Langborough Recreation Ground.
- iv) Allotments – Gipsy Lane, Ormonde Road, Latimer Road & St Paul's Gate.
- v) Howard Palmer Gardens (held previous years immediately before the July Amenities meeting which this year is 1st July 2008)
- vi) Woosehill Community Hall (held previous years immediately before the September Amenities meeting which this year is 2nd September)

14. SUNNY SATURDAYS

To receive the calendar of performers for June, July & August and a request for Councillors to 'meet & greet' the performers (copy attached).

15. ALLOTMENT GRASS CUTTING BUDGET 2008/2009

To receive and consider a report 2/2008 dated 19th March 2008 from the Buildings & Grounds Officer (B&G Officer) with regards to the increased cost of grass cutting at the allotments (Copy attached)

16. MARKET REDEVELOPMENT

To receive and consider a report 8/2008 dated 18th May 2008 from the Town Clerk with regards to the charges invoiced by Compton Lacey to Wokingham Town Council Town Clerk which are in excess of the agreed amount (copy attached).

17. INFORMATION TO BE RECEIVED

- i) An email dated 12th May 2008 from Mr C King with regards to the condition of the access path at Redlands Park and the maintenance of the grass (copy attached). Mr King will be present at the meeting to raise questions from his email.
- ii) An email dated 16th May 2008 from Mr H Farmer with regards to the flooding at Redlands Place in the Summer 2007 (copy attached)

18. URGENT BUSINESS

Any items which the Chairman decides are urgent.

To: Amenities Committee

Cllrs: Mrs L Barnes, Mrs B W Bench, Mr D Carver, Mrs C C Chessell, Mr C W Facey, Mr P A Houldsworth, Mrs E M L Hudson, Mr P M Lucey, Miss K Miller, Mr S Odedra, & Mr B J Willis

Backing Papers: Cllrs: Mrs D M King & Mr J P Mirfin

'In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting is being tape-recorded. The purpose of taping is that recordings act as an aide-memoire to assist the clerk in the compilation of minutes. The tapes are held in a secure location and overwritten once it has been resolved that the minutes are a true and correct record'