

# WOKINGHAM TOWN COUNCIL



Mr K J Abnett  
Town Clerk

Town Hall  
Market Place  
WOKINGHAM  
Berkshire  
RG40 1AS

Tel: (0118) 978 3185  
Fax: (0118) 979 2335  
townclerk@wokingham-tc.gov.uk

7<sup>th</sup> April 2008

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **WOKINGHAM TOWN COUNCIL** to be held in the **MAIN HALL, TOWN HALL, WOKINGHAM** on **TUESDAY 15<sup>th</sup> April 2008** at **7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the Agenda below.

Yours faithfully

K J Abnett  
Town Clerk

## AGENDA

1. **PRAYERS**
2. **APOLOGIES FOR ABSENCE**
3. **MEMBERS INTERESTS**  
To receive any declaration of interests from Members on the business about to be transacted.
4. **MINUTES OF COUNCIL MEETINGS**  
To receive and confirm the Minutes of the proceedings of the Council Meeting held on the 5<sup>th</sup> February 2008, as a true and correct record (pages 12536 to 12541, copy attached).
5. **MATTERS ARISING**
6. **MAYOR'S COMMUNICATIONS**
  - (a) To receive any communications or announcements from the Mayor.
  - (b) To receive the Mayor's list of engagements since the last Council meeting (copy attached).

- 7. OUTSTANDING MATTERS**  
To receive the Town Council's Outstanding Matters dated 31<sup>st</sup> March 2008 (copy attached).
- 8. QUESTIONS FROM MEMBERS OF THE COUNCIL AND PUBLIC**  
To receive any questions from the Members of the Council or Public.
- 9. PLANNING & TRANSPORTATION COMMITTEE MEETINGS**
  - (a) To receive and adopt the minutes and any recommendations of the Planning & Transportation Committee held on 11<sup>th</sup> February 2008 (pages 12542 to 12545, copy attached).
  - (b) To receive and adopt the minutes and any recommendations of the Planning & Transportation Committee held on 10<sup>th</sup> March 2007 (pages 12261 to 12264, copy attached).
- 10. FINANCE & GENERAL PURPOSES COMMITTEE MEETINGS**
  - (a) To receive and adopt the minutes and any recommendations of the Finance & General Purposes Committee (Grants) held on 26<sup>th</sup> February 2008 (pages 12546 to 12550, copy attached).
  - (b) To receive and adopt the minutes and any recommendations of the Finance & General Purposes Committee held on 18<sup>th</sup> March 2008 (pages 12565 to 12577, copy attached).
- 11. AMENITIES COMMITTEE MEETING**  
To receive and adopt the minutes and any recommendations of the Amenities Committee meeting held on 4<sup>th</sup> March 2008 (pages 12551 to 12560, copy attached).
- 12. CIVIC ADVISORY COMMITTEE**  
To receive and adopt the minutes and any recommendations of the Civic Awards Committee Meeting held on 26<sup>th</sup> March 2008 (page 12578, copy attached).
- 13. MAYORAL SELECTION COMMITTEE**  
To receive and confirm the Minutes of the proceedings of the Mayoral Selection Committee meeting held on 2<sup>nd</sup> April 2008 as a true and correct record (page 12579 to 12580, copy attached).
- 14. COUNCIL REPRESENTATION ON OUTSIDE BODIES**
  - (a) To receive any reports from Members who represent the Town Council on Outside Bodies.
  - (b) To receive an overview report from Inspector L James on the work of the Town Centre PCSO (copy attached).
- 15. CIVIC SUNDAY**  
To consider the Mayor's request to hold the Civic Sunday on 29<sup>th</sup> June 2008 instead of 22<sup>nd</sup> June 2008.

**16. FOR INFORMATION**

To receive for background information only a list of planned/proposed of Victorian themed events leading up to Heritage day on Sunday 14<sup>th</sup> September 2008 (copy attached).

**17. EXCLUSION OF THE PRESS & PUBLIC**

To resolve that in view of the confidential nature of the business about to be transacted, e.g. financial & staffing matters, it is advisable in the public interest that the press and public be temporarily excluded and that they are instructed to withdraw.

*“In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting is being tape-recorded. The purpose of taping is that recordings act as an aide-memoire to assist the clerk in the compilation of minutes. The tapes are held in a secure location and overwritten once it has been resolved that the minutes are a true and correct record.”*

## ***PART II***

**18. UNIT 3 - LEASE**

To receive the Town Clerk's Report 6/2008 dated 31<sup>st</sup> Mach 2008 giving background detail and recommendations to the lease and costs of Unit 3 (copy attached).

**19. ESTABLISHMENT COMMITTEE MEETING**

To receive and adopt the minutes and any recommendations of the Establishment Committee meeting held on 2<sup>nd</sup> April 2008 (pages 12581 to 12584, copy attached).