

WOKINGHAM TOWN COUNCIL



Town Hall
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Berkshire
RG40 1AS

Mr K J Abnett
Town Clerk

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28th January 2008

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **WOKINGHAM TOWN COUNCIL** to be held in the **MAIN HALL, TOWN HALL, WOKINGHAM** on **TUESDAY 5th February 2008** at **7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the Agenda below.

Yours faithfully

K J Abnett
Town Clerk

AGENDA

1. PRAYERS

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

To receive any declaration of interests from Members on the business about to be transacted.

4. MINUTES OF COUNCIL MEETINGS

To receive and confirm the Minutes of the proceedings of the Council Meeting held on 11th December 2007, as a true and correct record (pages 12504 to 12511, copy attached).

5. MATTERS ARISING

6. MAYOR'S COMMUNICATIONS

- (a) To receive any communications or announcements from the Mayor.
- (b) To receive the Mayor's list of engagements since the last Council meeting (copy attached).

7. OUTSTANDING MATTERS

To receive the Town Council's Outstanding Matters dated 28th January 2008 (copy attached).

8. QUESTIONS FROM MEMBERS OF THE COUNCIL AND PUBLIC

To receive any questions from Members of the Council or Public.

9. PLANNING & TRANSPORTATION COMMITTEE MEETINGS

To receive and adopt the minutes and any recommendations of the Planning & Transportation Committee held on 17th December 2007 (pages 12533 to 12535), copy attached).

10. AMENITIES COMMITTEE MEETING

To receive and adopt the minutes and any recommendations of the Amenities Committee meeting held on 8th January 2008 (pages 12512 to 12517 copy attached).

11. CIVIC ADVISORY COMMITTEE MEETING

To receive and adopt the minutes and any recommendations of the Civic Advisory Committee held on 14th January 2008 (pages 12518 to 12520, copy attached).

12. FINANCE & GENERAL PURPOSES COMMITTEE MEETING

- (a) To receive a copy of the papers from the Town Centre Management Committee meeting held on the 9th January 2008 as distributed by Cllr P M Lucey at the meeting in (b) below (copy attached)
- (b) To receive and adopt the minutes and any recommendations of the Finance & General Purposes Committee held on 15th January 2008 (pages 12521 to 12532, copy attached).

13. COUNCIL REPRESENTATION ON OUTSIDE BODIES

To receive any reports from Members who represent the Town Council on Outside Bodies.

14. STANDING ORDER 30 – MAYORAL SELECTION

- (a) To remind Members the process for Mayoral selection contained within Standing Order 30 - paragraph 3 refers (copy of Standing Order 30 attached).
- (b) To note date of the Mayoral Selection Committee will be held on Tuesday 2nd April 2008 prior to the F&GP meeting – paragraph 5 of Standing Order 30 refers (copy attached)

15. PRECEPT BUDGETS FOR YEAR ENDING - 31st March 2009

To receive and consider the following:

- (a) The RFO's Report 1/2008 dated 21st January 2008 (copy attached)
- (b) The **Draft** Budgets for year ending 31st March 2008 (pages 1-20 copy attached)
- (c) A summary of the Budget for the year ending 31st March 2009 (copy attached)
- (d) A schedule of Band 'D' comparisons for the last five years (copy attached)
- (e) Draft Capital Projects forecast for the years 2007/08 to 2012/13 (copy attached)

16. PRECEPT

To consider the Finance & General Purposes Committee Recommendation 26753 and set the precept level for the year ending 31st March 2009.

17. INFORMATION

To receive the following for background information:

- (a) Copy of the letter from J Kneale dated 22nd January 2008 re: Flooding & Future Developments (copy attached).
- (b) Copy of 'Consultation on Orders & Regulations relating to the Conduct of Local Authority Members' dated 3rd January 2008. The full consultation document is available upon request from the Town Clerk (copy attached).

18. EXCLUSION OF THE PRESS & PUBLIC

To resolve that in view of the confidential nature of the business about to be transacted, ie financial & staffing matters, it is advisable in the public interest that the press and public be temporarily excluded and that they are instructed to withdraw.

"In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting is being tape-recorded. The purpose of taping is that recordings act as an aide-memoire to assist the clerk in the compilation of minutes. The tapes are held in a secure location and overwritten once it has been resolved that the minutes are a true and correct record."

PART II

19. ESTABLISHMENT COMMITTEE MEETING

To receive and adopt the minutes and any recommendations of the Establishment Committee held on 4th December 2007 (pages 12492 to 12495, copy attached).