

# WOKINGHAM TOWN COUNCIL



Mr K J Abnett  
Town Clerk

Town Hall  
Market Place  
WOKINGHAM  
Berkshire  
RG40 1AS

Tel: (0118) 978 3185  
Fax: (0118) 979 2335  
E-mail [rfo@wokingham-tc.gov.uk](mailto:rfo@wokingham-tc.gov.uk)

8<sup>th</sup> January 2008

Dear Councillor,

You are hereby summoned to attend the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** to be held in the **COUNCIL CHAMBER, TOWN HALL, WOKINGHAM** on **Tuesday 15<sup>th</sup> January, 2008 at 7.30 pm** for the purpose of considering and resolving upon the subjects and matters set out in the Agenda below.

Yours faithfully

**K J Abnett**  
Town Clerk

**Contact Officer :** Jackie King, Responsible Finance Officer (0118 974 0883)

## A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. MEMBERS INTERESTS**  
To receive any declaration of interests from Members on the business about to be transacted.
- 3. THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING MINUTES**  
To receive and approve the Minutes of the proceedings at the Meeting of the Finance & General Purposes Committee held on the 27<sup>th</sup> November 2007 as a true and correct record and to be signed by the Chairman (pages 12476 to 12487 copy attached).
- 4. PUBLIC QUESTION TIME**  
The Chairman to answer any questions raised by the public.

## **5. OUTSTANDING MATTERS**

To receive and consider the Outstanding Matters report dated 8<sup>th</sup> January 2008 continued from the previous F & G P Meeting (copy attached).

## **6. ACCOUNTS PAYABLE**

- (a) To approve the list of costs from 1<sup>st</sup> November to 31<sup>st</sup> December 2007, totalling the sum of £53,409.63 paid from the Clerks Drawings account printed 8<sup>th</sup> January 2008 (copy attached).
- (b) To approve the list of costs from 1<sup>st</sup> November 2007 to 31<sup>st</sup> October 2007 the sum of £137,869.31 paid from the F&GP account printed 8<sup>th</sup> January 2008 (copy attached). This amount includes transfers to the Clerk's Account of £57,055.56.

## **7. FINANCIAL REPORTS**

To receive and consider the following Financial Reports:

- (a) Income and Expenditure to 31<sup>st</sup> December 2007 (copy attached).
- (b) Balance Sheet as at 31<sup>st</sup> December 2007 (copy attached).

## **8. TOWN CENTRE MANAGEMENT**

To receive an update regarding the Town Centre Management from the Town Centre Steering Group.

## **9. PRECEPT & BUDGETS 2007/2008**

To receive and approve for recommendation to Full Council

- (a) Provisional Budgets for Expenditure for the financial year 2008/2009. These reports will also show expenditure to 31<sup>st</sup> December 2007 (copy attached)
- (b) To recommend a precept level for the year ending 31<sup>st</sup> March 2008 for approval of Full Council on 5<sup>th</sup> February 2008.

## **10. POST OFFICE CLOSURE PROGRAMME**

- (a) To receive and consider a letter from Postwatch dated 12<sup>th</sup> December 2007 regarding the closure of 36 Post Office branches in the West Berkshire and Wiltshire area.
- (b) To receive e-mails and the Town Clerk's subsequent e mails regarding this matter.
- (c) Copy of a memo from a member of the Public to Adam Smith, Editor of the Wokingham Times.

## **11. ANY OTHER BUSINESS**

**The fact file will be available for inspection and comment.**

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*'In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting is being tape-recorded. The purpose of taping is that recordings act as an aide-memoire to assist the clerk in the compilation of minutes. The tapes are held in a secure location and overwritten once it has been resolved that the minutes are a true and correct record'.*

Committee members:

Cllrs. Mrs L Barnes, D Carver, C.W Facey, L T Gordon-Walker, P A Houldsworth, C P Hudson, M J Hughes, P M Lucey, J P McGhee-Sumner, H D Miller (Chairman), J P Mirfin, B J Willis,

Backing Papers to: Cllrs. Mrs D M King, D G Lee, R J Wyatt