

WOKINGHAM TOWN COUNCIL



Town Hall
Market Place
WOKINGHAM
Berkshire
RG40 1AS

Mr K J Abnett
Town Clerk

Tel: (0118) 978 3185
Fax: (0118) 979 2335
townclerk@wokingham-tc.gov.uk

3rd December 2007

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **WOKINGHAM TOWN COUNCIL** to be held in the **MAIN HALL, TOWN HALL, WOKINGHAM** on **TUESDAY 11th December 2007** at **7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the Agenda below.

Yours faithfully

K J Abnett
Town Clerk

AGENDA

1. PRAYERS

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

To receive any declaration of interests from Members on the business about to be transacted.

4. MINUTES OF COUNCIL MEETINGS

To receive and confirm the Minutes of the proceedings of the Council Meeting held on 9th October 2007, as a true and correct record (pages 12458 to 12464, copy attached).

5. MATTERS ARISING

6. MAYOR'S COMMUNICATIONS

- (a) To receive any communications or announcements from the Mayor.
- (b) To receive the Mayor's list of engagements since the last Council meeting (copy attached).

7. OUTSTANDING MATTERS

To receive the Town Council's Outstanding Matters dated 30th November 2007 (copy attached).

8. QUESTIONS FROM MEMBERS OF THE COUNCIL AND PUBLIC

To receive any questions from Members of the Council or Public.

9. PLANNING & TRANSPORTATION COMMITTEE MEETINGS

- (a) To receive and adopt the minutes and any recommendations of the Extraordinary Planning & Transportation Committee held on 15th October 2007 (pages 12465 to 12468, copy attached).
- (b) To receive and adopt the minutes and any recommendations of the Planning & Transportation Committee held on 19th November 2007 (copy to follow).
- (c) To receive and adopt the minutes and any recommendations of the Adjourned Planning & Transportation Committee of 19th November 2007 held on the 26th November 2007 (copy to follow).

10. AMENITIES COMMITTEE MEETING

To receive and adopt the minutes and any recommendations of the Amenities Committee meeting held on 13th November 2007 (pages 12469 to 12475 copy attached).

11. FINANCE & GENERAL PURPOSES COMMITTEE MEETING

To receive and adopt the minutes and any recommendations of the Finance & General Purposes Committee held on 27th November 2007 (pages 12476 to 12487, copy attached).

12. TOWN HALL DEVELOPMENT COMMITTEE MEETING

To receive and adopt the minutes and any recommendations of the Town Hall Development Committee held on 3rd December 2007 (copy to follow).

13. CIVIC ADVISORY COMMITTEE MEETING

To receive and adopt the minutes and any recommendations of the Civic Advisory Committee held on 10th September 2007 (pages 12456 to 12457, copy attached).

14. COUNCIL REPRESENTATION ON OUTSIDE BODIES

- (a) To receive any reports from Members who represent the Town Council on Outside Bodies.
- (b) To consider a replacement as the Town Council's representative for the Campaign for Waste.

15. TCM STEERING GROUP COMMITTEE

- (a) To clarify and consider the range, scope and parameters of Town Council’s requirements in light of the new Town Centre Management Steering Group structure.
- (b) To appoint Cllr P M Lucey as the Town Council’s representative to the new Town Centre Management Steering Group.
- (c) To appoint Town Clerk as the Town Council’s representative to the new Town Centre Management Steering Group.

16. PEDESTRIANISATION OF DENMARK STREET

- (a) To receive the letter dated 1st November 2007 from Wokingham Borough Council’s Roads Manager (copy attached).
- (b) To receive the letter dated 29th October 2007 from Cllr F Browne of Wokingham Borough Council to the Hudson Bay retailer (copy attached).
- (c) To consider the pedestrianisation of Denmark Street on Saturdays only for a trial period of six months (Town Centre Manager will be in attendance).

17. PLAYGROUND EQUIPMENT TENDER PROCESS

To receive and consider the Amenities Officer’s Report 12/2007 dated 3rd December 2007 on the background and proposed recommendation on how to proceed with the playground equipment tender process (copy attached).

18. REVISED BUDGETS 2007/2008 – F&GP RECOMMENDATION

- (a) To receive and consider Recommendation 26701 from the F&GP Committee to approve the revised budgets for the financial year ending 31st March 2008, showing actual expenditure to 30th September 2008 (copy attached).
- (b) To receive and consider the budget detail report (copy attached).

19. EXTERNAL AUDITORS OPINION – ACCOUNT YEAR END MARCH 2006

To receive the external auditor’s certificate and opinion for year end March 2006 (copy attached).

20. EXCLUSION OF THE PRESS & PUBLIC

To resolve that in view of the confidential nature of the business about to be transacted, ie financial & staffing matters, it is advisable in the public interest that the press and public be temporarily excluded and that they are instructed to withdraw.

“In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting is being tape-recorded. The purpose of taping is that recordings act as an aide-memoire to assist the clerk in the compilation of minutes. The tapes are held in a secure location and overwritten once it has been resolved that the minutes are a true and correct record.”

PART II

21. ESTABLISHMENT COMMITTEE MEETING

To receive and adopt the minutes and any recommendations of the Establishment Committee held on 4th December 2007 (copy to follow).