

# WOKINGHAM TOWN COUNCIL



Mr K. J. Abnett  
Town Clerk

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27<sup>th</sup> November 2007

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **TOWN HALL DEVELOPMENT COMMITTEE** to be held in the **COUNCIL CHAMBER** of the **TOWN HALL, WOKINGHAM** on **MONDAY 3<sup>rd</sup> December 2007** at **7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the Agenda below.

Yours faithfully

K J Abnett  
Town Clerk

## AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. INTERESTS**  
To receive any declaration of interests from Members on the business about to be transacted.
- 3. PUBLIC QUESTION TIME**  
The Chairman to answer any questions raised by the public.
- 4. MINUTES OF THDC MEETING**  
To receive and confirm the minutes of the proceedings of the Town Hall Development Committee meeting held on 20<sup>th</sup> September 2007 (pages 12449 to 12452, copy attached).

**5. OUTSTANDING MATTERS**

To receive and consider the THDC Outstanding Matters report dated 27<sup>th</sup> November 2007 (copy attached).

**6. WOOSEHILL COMMUNITY CENTRE – POTENTIAL OFFICE SPACE**

To receive a verbal report from Councillor M Hughes on the visit to the Woosehill Community Centre with the Town Clerk on 12<sup>th</sup> October 2007.

**7. INFORMATION CENTRE**

To receive the Town Clerk's Report 23/2007 dated 14<sup>th</sup> November 2007 giving the historical background and financial summary for moving the Information Centre (copy attached).

**8. ESTIMATES**

**(a) Revised Estimate 2007/2008**

To receive and consider the Committee's revised budget estimates for the year ending 31<sup>st</sup> March 2008 with actual expenditure as at 6<sup>th</sup> November 2007 (copy attached).

**(b) Budgeting for 2008/2009**

To consider any items of proposed additional expenditure for the next financial year 2008/2009.

**9. URGENT BUSINESS**

To consider any business the Chairman believes to be urgent.

Committee Members: Cllrs Mrs L Barnes, Mrs C C Chessell, M J Hughes, D G Lee, P M Lucey and J P McGhee-Sumner

Backing papers: Cllr P A Houldsworth

*'In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting is being tape-recorded. The purpose of taping is that recordings act as an aide-memoire to assist the clerk in the compilation of minutes. The tapes are held in a secure location and overwritten once it has been resolved that the minutes are a true and correct record'.*