

# WOKINGHAM TOWN COUNCIL



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Town Clerk: Mr K J Abnett

7th November 2007

Dear Councillor

You are hereby summoned to attend a meeting of the **AMENITIES COMMITTEE** in the **COUNCIL CHAMBER, TOWN HALL, WOKINGHAM** on **13 NOVEMBER 2007 at 7.30pm** for the purpose of resolving upon the subjects and matters set out in the Agenda hereunder.

Yours sincerely

K J Abnett

**Town Clerk**

Contact Officer – Hilary Bamberger (Direct Line 0118 974 0886)

## AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

### 2. MEMBERS INTERESTS

To receive any declaration of interests from Members on the business about to be transacted.

### 3. PUBLIC QUESTION TIME

The Chairman to answer any questions raised by the public.

### 4. MINUTES OF PREVIOUS MEETING

#### i) 4 September 2007

To receive and confirm as a true and correct record the Minutes of the Amenities Meeting & Woosehill Inspection held on 4 September 2007 (pages 12422 to 12429, copy attached).

#### ii) 30 April 2007

To receive and adopt the Minutes of the Market Working Party held on 30 April 2007 (pages 12287 to 12289, copy attached)

### 5. LANGBOROUGH RECREATION GROUND – Triangle of Land

To receive and consider a report 10/2007 dated 1<sup>st</sup> November 2007 from the Amenities Officer regarding the proposals for the landscaping of this piece of land in conjunction with Southfield School and Langborough Residents Association (copy attached).

## **6. TREE SURVEY 2007**

To receive and consider a verbal report from the B&G Officer with regards to the 2007 Tree Survey.

## **7. GIPSY LANE ALLOTMENTS**

To receive and consider:

- i) A report 13/2007 dated 2<sup>nd</sup> November 2007 from the B&G Officer with regards to the health & safety issues concerning the pathway at Gipsy Lane allotments (copy attached) Photos of pathway to be projected at the meeting.
- ii) A letter of complaint dated 24 September 2007 from Mr Fitzpatrick (plot holder No. 22A) with regards to the poor quality of the pathway (copy attached) and a reply from the Amenities Officer. The Amenities Officer has requested quotes for upgrading of pathways.

## **8. SKATEPARK AT ST CRISPINS LEISURE CENTRE**

To receive and consider:

- i) Letter dated 10 September 2007 from Miss Enoch who is a resident of the adjacent Housing Association flats at Jeffery Close, Wokingham (copy attached) and Amenities Officer's reply dated 19 September 2007 (copy attached)
- ii) Letter to Ms Kate McKnight (Operations Director) of Leisure Connections Ltd dated 12 October 2007 (copy attached)

## **9. OUTSTANDING MATTERS**

To receive and consider:

- i) The Parks Outstanding Matters Report dated November 2007 (copy attached).
- ii) The Amenities Outstanding Matters Report dated November 2007 (copy attached)

## **10. BUDGET REPORTS**

### **i) Revised budget 2007/2008**

To receive and consider the Amenities revised budget report as at 31 October 2007 (copy attached)

- ii) **Budgeting for 2008/2009** To consider any items of proposed expenditure for the next financial year 2008/2009.

## **11. FORWARD FINANCIAL PLANNING 2009-2013**

To consider the amounts required to be set aside for the following:

- i) Woosehill Community Hall ongoing refurbishments.
- ii) Each park and playgrounds (For information purposes, Lesley Sears already has £45,000 requested)
- iii) Market Place redevelopment.

## **12. ALLOCATION OF S106 MONIES**

To clarify whether additional land for allotments in the Norreys area was being considered and to receive a verbal report from the Amenities Officer to outline the statutory obligations with regards to the ratio of allotment land to residents.

## **13. JUBILEE ROOM MARKET TRADERS**

To receive and consider a verbal update from the Buildings & Grounds (B&G) Officer with regards to the letting of market space in the Jubilee Room.

## **14. STORAGE AT TOWN HALL**

To receive and consider a verbal report from the B&G Officer with regards to the storage of the Market 'pop ups' and storage issues in general.

## **15. INTERNAL AND EXTERNAL FLOWER DISPLAYS**

To receive and consider a verbal report from the Amenities Officer for both the hanging baskets for the Summer 2008 and the floral display in the foyer area adjacent to the sliding doors.

**16. WOOSEHILL COMMUNITY HALL**

To receive a report 12/2007 dated 22 October 2007 from the B&G Officer with regards to the security arrangements at Woosehill (copy attached).

**17. ORMONDE ROAD ALLOTMENTS**

To receive a report 11/2007 dated 2<sup>nd</sup> November 2007 from the Amenities Officer outlining the work carried out at Ormonde Road allotments to address the problems of vandalism and anti-social behaviour (copy attached) and the subsequent articles in the Wokingham Times (copies attached)

**18. MARKET WORKING PARTY**

To receive a report (published version 4/7/07) from the Chairman of the Market Working Party outlining progress to date (copy attached)

**19. WORKING PARTIES – FORMATION AND RUNNING**

To receive and consider a report from the Town Clerk 19/2007 dated 23 October 2007 on the correct procedures for the setting up and functioning of working parties (copy attached)

**20. INFORMATION TO BE RECEIVED**

- i) A copy of the resolution passed at the Planning & Transportation Meeting of 10<sup>th</sup> September 2007 with regards to the possibility of pedestrianisation of Denmark Street on Saturdays only (copy attached) and the response from Wokingham Borough Council (copy attached) This matter is being dealt with by the P&T Committee/Town Centre Manager.
- ii) Copy of the Warning letter and Notice to Quit letter sent to allotment holders (copy attached).
- iii) Copy of the Newsletter sent to allotment holders with their yearly invoice (copy attached).

**21. URGENT BUSINESS**

To consider any urgent business agreed by the Chairman.

**To: Amenities Committee**

Cllrs: Mrs L Barnes, Mrs B W Bench, D Carver, Mrs C C Chessell, C W Facey, P A Houldsworth, Mrs E M L Hudson, P M Lucey. Miss K Miller, S Odedra & B J Willis

**Backing Papers:** Cllrs: Mrs D M King

*'In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting is being tape-recorded. The purpose of taping is that recordings act as an aide-memoire to assist the clerk in the compilation of minutes. The tapes are held in a secure location and overwritten once it has been resolved that the minutes are a true and correct record'.*