

WOKINGHAM TOWN COUNCIL



Mr K. J. Abnett
Town Clerk

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11th September 2007

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **TOWN HALL DEVELOPMENT COMMITTEE** to be held in the **COUNCIL CHAMBER** of the **TOWN HALL, WOKINGHAM** on **THURSDAY 20th September 2007** at **7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the Agenda below.

Yours faithfully

K J Abnett
Town Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **INTERESTS**
To receive any declaration of interests from Members on the business about to be transacted.
3. **PUBLIC QUESTION TIME**
The Chairman to answer any questions raised by the public.
4. **MINUTES OF THDC MEETING**
To receive and confirm the minutes of the proceedings of the Town Hall Development Committee meeting held on 5th July 2007 (pages 12380 to 12384, copy attached).

5. OUTSTANDING MATTERS

- (a) To receive and consider the THDC Outstanding Matters report dated 11th September 2007 (copy attached).
- (b) To consider whether to recommend to the Civic Advisory Committee that a formal dedication ceremony takes place for the new war memorial plinth.

6. LOCATION OF ARTEFACTS

To consider the location within the Town Hall of the stored historical artefacts currently at Woosehill (items will be on display in the Annexe).

7. EXTERNAL REPAIRS

To receive a verbal update from the Town Clerk on the latest progress of the repairs since compiling the item on Outstanding Matters.

8. ROLLING PROGRAMME

To review and update if necessary, the five year programme for THDC Committee (programme listed on Outstanding Matters as attached under Agenda Item 5).

9. OFFICES 2 & 3

Following a resolution from the Amenities Committee and recommendation from the P&T Committee that the THDC committee considers the future use of Offices 2 & 3 when the present tenant vacates the Town Hall.

10. WOKINGHAM BOROUGH COUNCIL'S PARISH & TOWN NEWS PUBLICATION

For the Committee to consider any item that is within its delegated area that may be suitable for publication in WBC's Town & Parish publication.

11. URGENT BUSINESS

To consider any business the Chairman believes to be urgent.

Committee Members: Cllrs Mrs L Barnes, Mrs C C Chessell, M J Hughes, D G Lee, P M Lucey and J P McGhee-Sumner

Backing papers: Cllr P A Houldsworth

'In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting is being tape-recorded. The purpose of taping is that recordings act as an aide-memoire to assist the clerk in the compilation of minutes. The tapes are held in a secure location and overwritten once it has been resolved that the minutes are a true and correct record'.