

WOKINGHAM TOWN COUNCIL



Town Hall
Market Place
WOKINGHAM
Berkshire
RG40 1AS

Mr K J Abnett
Town Clerk

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29th August 2007

Dear Councillor

You are hereby summoned to attend a meeting of the **AMENITIES COMMITTEE and THE INSPECTION OF WOOSEHILL COMMUNITY HALL** at WOOSEHILL COMMUNITY HALL at 7.30pm on **TUESDAY 4th September 2007** for the purpose of resolving upon the subjects and matters set out in the Agenda hereunder.

Yours sincerely

K J Abnett
Town Clerk
Contact Officer – Hilary Bamberger, Amenities Officer (Direct Line 0118 974 0886)

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
2. **MEMBERS INTERESTS**
To receive any declaration of interests from Members, on the business about to be transacted.
3. **PUBLIC QUESTION TIME**
The Chairman to answer any questions raised by the public.
4. **INSPECTION OF WOOSEHILL COMMUNITY HALL**
5. **MINUTES OF THE PREVIOUS MEETINGS**
To receive and confirm as a true and correct record the Minutes of the Amenities Committee & Inspection of Howard Palmer Gardens meeting held on 3 July 2007 (pages 12371 to 12379, copy attached)
6. **OUTSTANDING MATTERS REPORTS AUGUST 2007**
 - a) To receive and consider the Parks Outstanding Matters Report from the Amenities Officer (copy attached)
 - b) To receive and consider the Amenities Outstanding Matters Report from the Amenities Officer (copy attached)
7. **PARKS TREE BUDGET**
To receive and consider a report from the B&G Officer dated 21 August 2007, 10/2007 (copy attached)
8. **SKATEPARK AT ST CRISPINS LEISURE CENTRE**
 - a) To receive and consider a report from the Amenities Officer (dated 27 July 2007, 5/2007) with regards to the ongoing litter problems at the Skatepark (copy attached).
 - b) To receive and consider a report from the Amenities Officer (dated 27 July 2007, 6/2007) with regards to the fencing and graffiti problems at the Skatepark (copy attached).

9. WORKS COMPLETED REPORT FROM B&G OFFICER

To receive for information purposes, a report from the B&G Officer with regards to works completed April-July 2007 (see copy attached).

10. SUNNY SATURDAY PERFORMANCES

To receive a report from the Amenities Officer dated 23 August 2007, 8/2007 (copy attached)

11. GARDENING AND ALLOTMENT COMPETITIONS

To receive a report dated 23 August 2007, 7/2007 from the Amenities Officer with regards to this year's competition (copy attached)

12. CHRISTMAS LIGHTS

To receive and consider a report from the Amenities Officer dated 24 August 2007, 9/2007 with regards to the Christmas Lights display for 2007 together with a list of lights and their locations (see copy attached). (Stock inventory from Binfield Electricals to be presented at Amenities Meeting)

13. TRIANGLE (MARKET PLACE) USE

To receive and consider use of the Triangle (Market Place) following a request from the Town Centre Manager changing the use to cover potential commercial use (background paperwork attached).

14. ALLOTMENT ALLOCATION FOR CARE HOME AT 'STAVERTON' & 'ASHTON'

To receive and consider a request from Mr Phil Bethell, Care Officer in charge of two Care Homes in Wokingham (see email attached dated 16 August 2007) to be 'fast-tracked' in the allocation of an allotment as he is currently 45th on the waiting list.

15. WOOSEHILL WOMEN'S INSTITUTE

To receive and consider a letter dated 2nd July 2007 from Woosehill Women's Institute regarding rate reduction for their 26th November 2007 meeting (copy attached)

16. TOWN HALL OFFICES 2 & 3

To consider other uses for Offices 2 & 3 following the current tenant's intention to invoke his breakpoint clause in the lease with the Town Council and vacate the premises shortly.

Note: Income from Offices 2 & 3 is approximately £10K plus per annum and the lease breakpoint is June 2008.

17. CAPITAL PROJECTS PROVISION 2009 – 2012

For the committee to consider any long term projects that may be required over the next five years.

18. SECTION 106

To consider any project(s) under the remit of the Committee that may be suitable for Section 106 funding.

19. INFORMATION TO BE RECEIVED

Street Trading Licence – to receive a letter from Wokingham Borough Council to confirm that Town & Parish Councils are exempt from paying the fee for street trading consents (copy attached)

20. URGENT BUSINESS

To consider any urgent business agreed by the Chairman.

To: Amenities Committee

Cllrs: Mrs L Barnes, Mrs B W Bench, D C Carver, Mrs C C Chessell, C W Facey, P A Houldsworth, Mrs E M L Hudson, P M Lucey, J P McGhee-Sumner, Miss K Miller, S Odedra, and B J Willis

Backing Papers: Cllr D M King

'In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting is being tape-recorded. The purpose of taping is that recordings act as an aide-memoire to assist the clerk in the compilation of minutes. The tapes are held in a secure location and overwritten once it has been resolved that the minutes are a true and correct record'.