

WOKINGHAM TOWN COUNCIL



Mr K J Abnett
Town Clerk

Town Hall
Market Place
WOKINGHAM
Berkshire
RG40 1AS

Tel: (0118) 978 3185
Fax: (0118) 979 2335
townclerk@wokingham-tc.gov.uk

15th June 2007

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **WOKINGHAM TOWN COUNCIL** to be held in the **MAIN HALL, TOWN HALL, WOKINGHAM** on **TUESDAY 26th June 2007** at **7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the Agenda below.

Yours faithfully

K J Abnett
Town Clerk

AGENDA

1. PRAYERS

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

To receive any declaration of interests from Members on the business about to be transacted.

4. MINUTES OF COUNCIL MEETINGS

- (a) To receive and confirm the Minutes of the proceedings of the Council Meeting held on AM 15th May 2007, as a true and correct record (pages 12292 to 12296, copy attached).
- (b) To receive and confirm the Minutes of the proceedings of the Council Meeting held on PM 15th May 2007, as a true and correct record (pages 12297 to 12305, copy attached).

5. MATTERS ARISING

6. MAYOR'S COMMUNICATIONS

- (a) To receive any communications or announcements from the Mayor.
- (b) To receive the Mayor's list of engagements since the last Council meeting (copy to follow).

7. OUTSTANDING MATTERS

To receive the following responses to the Council's letters supporting free parcel post to members of the Armed Forces serving overseas:

- (a) Email dated 25th April 2007 from Lady Elizabeth Godsal.
- (b) Letter dated 11th June 2007 from the Rt Hon John Redwood MP.
- (c) Copy of letter dated 7th June 2007 from the Rt Hon Des Browne Minister of Defence.

8. QUESTIONS FROM MEMBERS OF THE COUNCIL AND PUBLIC

To receive any questions from the Members of the Council or Public.

9. AMENITIES COMMITTEE MEETINGS

- (a) To receive and adopt the minutes and any recommendations of the Amenities Committee meeting held on 22nd May 2007 (pages 12306 to 12316, copy attached).
- (b) To receive and adopt the minutes and any recommendations of the Extraordinary Amenities Committee on the Parks Inspection held on 4th June 2007 (pages 12323 to 12326, copy attached).
- (c) To receive and adopt the minutes and any recommendations of the Extraordinary Amenities Committee on the Parks Inspection held on 5th June 2007 (pages 12327 to 12329, copy attached).
- (d) To receive and adopt the minutes and any recommendations of the Extraordinary Amenities Committee on the Parks Inspection held on 6th June 2007 (pages 12330 to 12332, copy attached).
- (e) To receive and adopt the minutes and any recommendations of the Extraordinary Amenities Committee on the Parks Inspection held on 11th June 2007 (pages 12333 to 12334, copy attached).

10. PLANNING & TRANSPORTATION COMMITTEE MEETING

To receive and adopt the minutes and any recommendations of the Planning & Transportation Committee held on 4th June 2007 (pages 12317 to 12322, copy attached).

11. FINANCE & GENERAL PURPOSES COMMITTEE MEETING

To receive and adopt the minutes and any recommendations of the Finance & General Purposes Committee held on 12th June 2007 (pages 12335 to 12351, copy attached).

12. CIVIC ADVISORY COMMITTEE

To receive and adopt the minutes and any recommendations of the Civic Advisory Committee meeting held on 18th June 2007 (copy to follow).

13. COUNCIL REPRESENTATION ON OUTSIDE BODIES

- (a) To note that the Loddon Valley Crime Prevention Panel no longer sits.
- (b) To receive any reports from Members who represent the Town Council on Outside Bodies.

14. PLANNING & TRANSPORTATION COMMITTEE – RECOMMENDATION – MEETING DATES

- (a) That for the 2007/2008 Council Year, Planning & Transportation meetings take place on Monday evenings as follows in 2007: 9th July, 10th September, 15th October, 19th November and 17th December.
- (b) That provisional dates for 2008, also for Mondays, would be placed before the Full Council meeting on 31 July 2007 when the 2008/2009 calendar would be promulgated.

15. REVISED ANNUAL RETURN EXTERNAL AUDIT – F&GP RECOMMENDATION

- (a) To receive the Revised Annual Return as at 31st March 2006 (copy attached).
- (b) To approve that the Mayor and RFO as signatories on the Revised Annual Return on behalf of the Town Council.

16. EXCLUSION OF THE PRESS & PUBLIC

To resolve that in view of the confidential nature of the business about to be transacted, ie financial & staffing matters, it is advisable in the public interest that the press and public be temporarily excluded and that they are instructed to withdraw.

“In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting is being tape-recorded. The purpose of taping is that recordings act as an aide-memoire to assist the clerk in the compilation of minutes. The tapes are held in a secure location and overwritten once it has been resolved that the minutes are a true and correct record.”

PART II

17. ESTABLISHMENT COMMITTEE MEETING

To receive and adopt the minutes and any recommendations of the Establishment Committee held on 19th June 2007 (copy to follow).