

WOKINGHAM TOWN COUNCIL



Mr K. J. Abnett
Town Clerk

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14th February 2006

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **TOWN HALL DEVELOPMENT COMMITTEE** to be held in the **COUNCIL CHAMBER** of the **TOWN HALL, WOKINGHAM** on **Tuesday 21st February 2006 at 7:30pm** for the purpose of considering and resolving upon the subjects and matters set out in the Agenda below.

Yours faithfully

K J Abnett
Town Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **INTERESTS**
To receive any declaration of interests from Members on the business about to be transacted.
3. **PUBLIC QUESTION TIME**
The Chairman to answer any questions raised by the public
4. **MINUTES OF THDC MEETING**
To receive and confirm the minutes of the proceedings of the Town Hall Development Committee meeting held on 14th December 2006 (pages 11771 to 11777, copy attached).
5. **OUTSTANDING MATTERS**
To receive and consider the THDC Outstanding Matters report dated 10th February 2006 (copy attached).

6. BUDGET 2006/2007

For the Committee to note the now resolved recommendation from the F&GP Committee that it should strive to make 5% savings on its budget for 2006/2007.

7. WAR MEMORIAL

To receive an update from Mr T Ottleski on progress of the new War Memorial plinth (Mt Ottleski will be in attendance).

8. RIDGE CONSULTANTS

- (a) To receive and consider the letter dated 19th January 2006 from RIDGE Consultants reference the finish of the walls (copy attached).
- (b) To receive and consider updated advice from RIDGE Consultants on any priority works for external refurbishment (Mr D Fellows will be in attendance).
- (c) To receive and consider an update on the Committee Room refurbishment specification and procurement from RIDGE Consultants (Mr D Fellows will be in attendance).

9. CORRIDOR – HISTORIC PHOTOGRAPHS

- (a) To consider the location of the Wokingham Borough Council's former Mayors photographs and the annual Civic Award Photographs in the corridor.
- (b) To consider whether to relocate the Wokingham Town Council's Mayors photographs currently hanging in the Mayor's Parlour to the corridor.

10. TOWN HALL USAGE

To receive and consider the modified layout for statistics for the usage of the Main Hall, Annexe & Council Chamber (copy attached).

11. MAIN HALL – CLOCK

To consider the purchase of an appropriate clock for the Main Hall.

12. CONTRACTS

To consider the contracts that this Committee enters into.

13. MARKETING STRATEGY

To consider a marketing strategy for the Town Hall.

14. MEETINGS

To consider the date of the next meeting of the THDC.

15. URGENT BUSINESS

To consider any business the Chairman believes to be urgent.

Committee Members: Cllrs Mrs L Barnes, Mrs C C Chessell, J L Earnshaw,
J P Mirfin, E White, B J Willis.

Backing papers: Cllrs C J Bowring, R F N Eke, Mrs T Marinos

'In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting is being tape-recorded. The purpose of taping is that recordings act as an aide-memoire to assist the clerk in the compilation of minutes. The tapes are held in a secure location and overwritten once it has been resolved that the minutes are a true and correct record'.